**THE GUC MARKETPLACE**

**OFF-CAMPUS**

**APPLICATION FORM**

Vendor Name: Click here to enter text.

Contact Name and E-Mail: Click here to enter text.

Address: Click here to enter text.

Phone: Click here to enter text.

Purpose *Sales - Describe Product(s):*Click here to enter text.

*Promotion – Describe type:*Click here to enter text.

Requested Date(s): Click here to enter text.

Requested Time(s): *Start Time*: Click here to enter text. *End Time*: Click here to enter text.

Set-up Required: Click here to enter text.

Size of Tables (choose from dropdown): Choose an item.

Number of Tables: Click here to enter text.

Number of Chairs: Click here to enter text.

*Organization/Individual is responsible for obtaining all necessary licenses and permits and for reporting any sales tax to the appropriate authorities. Have licenses/permits to display upon request.*

 **Corporate Fee (Per Day) $150.00 Individual Fee (Per Day) $50.00**

Please return this form to:

University Center Operations and Event Management

UNA Box 5068

Florence, AL 35632

Phone: 256-765-4658

Fax: 256-765-4507

 **FOR UNIVERSITY EVENTS USE ONLY**

Approved By: Date: